

# 2012:Terms and conditions for lessons at the SE22 Piano School

## Overview

We operate a timetable in accordance with Southwark state-schools.

We do not offer refunds or reschedule cancelled lessons.

## Fees

15 minutes - £12.00, 30 minutes - £22.00, 60 minutes - £40.00

## Payments

Invoices are issued at the end of each half-term, with payment required on the first week of the new half-term.

Payments not settled on the first lesson of each term are subject to a £5 weekly late-payment charge.

If the pupil is absent from a lesson for any reason, a charge will still be made.

## Absence Policy

We have a zero absence policy, therefore any lessons missed are at the students' expense.

## Pupils' responsibilities

Attend all instrumental lessons as scheduled.

Practice regularly as advised by the teacher using the practice book provided.

Take part in regular public performances such as music festivals and piano school recitals.

## Parents' responsibilities

Support home practice and sign the practice book.

## Photography Consent & Publishing Exam Results

We photograph and film our school events such as festivals and competitions. We also publish all exam results on our web site, in our newsletters and concert programmes. If you would prefer your child's photograph not to be used on our web site or marketing materials, please advise us in writing.

## Substitute Teachers

In the unlikely event that your teacher is not available on the day of your lesson, we will use a fully-qualified and CRB checked substitute teacher. If there is no teacher available, then we will discount the cost of the lesson from next term's invoice.

## Terminating lessons

We reserve the right to terminate lessons if a student is not benefitting from lessons as we would hope.

A student may cancel lessons with half a term's notice. If lessons are terminated before the end of term, no refund will be provided.

## Care of the Grand Piano & Harpsichord

Please take care of our very expensive grand piano and our delicate harpsichord. They are instruments that last for life if well looked after.

\* Students may only touch the keyboard using clean fingers.

\* Students are not allowed to open or close the lid of the piano.

\* No shoes in the piano room. This is to avoid kicking the piano and also ruining the leather piano stool.  
(Parents may keep their shoes on, of course!)

\* Books may only be placed on the music stand of the piano. Leave all bags on the floor and remove all coats and jewellery such as bracelets and rings that will damage the front casing of the piano. Do not put your jewellery or keys on the piano - you will be surprised how many people try to do this!

Attending lessons confirms acceptance of the terms and conditions.